

UCA/UDA Terms & Conditions for Home Camps

Fees

Fees include daily instruction and awards.

Adult Supervision

An adult at least 21 years of age is required to attend camp in its entirety.

Payment Policies

Unless otherwise noted, the deposit and full payment due dates are as follows:

<u>Deposit Amount</u>	<u>Deposit Due</u>	<u>Full Payment Due</u>
\$50 per person	60 days prior to camp start	45 days prior to camp start

Camp registrations are not confirmed until the deposit or signed school purchase order is received. **If your deposit or full payments are not received by their respective due dates, UCA/UDA reserves the right to cancel your registration.** Reinstated registrations are accepted on a space-available basis. Deposits are non-refundable and non-transferable.

If you are unable to pay in full by the due date, we must receive a school purchase order or letter of authorization on official school/organization letterhead. Either form must be signed by the school principal/organization administrator and clearly indicate the payment terms. Staff will not be assigned nor will supplies be shipped for camps not paid in full. If setting up a camp 30 days prior to the start date, full payment is required at the time the registration is confirmed. Payments are not accepted at camp. Balances not paid within 90 days after camp will be turned over to a collection agency.

Form of Payment

You may pay online by credit card (American Express, Visa, MasterCard, and Discover) or mail in your check or money order to the UCA/UDA office. **Personal, individual, booster club, temporary or gym checks are not accepted.** If mailing your payment, please include a copy of your invoice to insure proper credit to your account.

Changes

Changes made within 14 days of the camp start date that cause any change to instructional staff, travel or camp dates will result in a minimum \$100 change fee. The fee assessed will be based on any incremental expenses incurred. In addition, instructional staff adjustments are based on availability and cannot be guaranteed.

Cancellation Fees/Enrollment Change Fees

Unless otherwise noted, fees retained for enrollment changes (reductions) and/or cancellations received prior to the camp start date are indicated below.

<u>Between 30-15 Days</u>	<u>Between 14-0 Days</u>
\$50 per person	Full Tuition

Refund Requests

Refund requests must be submitted in writing to the attention of the Registration Department within 30 days of the camp end date. Refunds will not be issued if requested longer than 30 days after the camp end date. Refunds will be processed upon completion of camp reconciliation in the UCA/UDA office. Please allow 4-6 weeks after camp is over to receive your refund.

Release and Waiver Forms

In order to participate at camp, every camp attendee must complete a Release and Waiver Form. The Adult Release and Waiver form is required for all coaches and chaperones. For those under 18 years of age, the Participant Release and Waiver form must be signed by a parent or guardian. Please retain a copy of each signed form for your records and **turn in the original signed forms** at Registration on the first day of camp.

Facility Fees

All fees associated with the use of the school facility are the responsibility of the squad/team.

Contact Information

UCA/UDA Summer Camps
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