



REGISTRATION CHECK LIST

Please use this check list to assist you with the Nationals registration.

Input Registration On-Line on or before December 31, 2020

- Go to usa.varsity.com for the link for Dance Nationals registration
- Please use the "How To Register" document/video on the USA website for easy steps on how to register for Nationals.

Pay Participant Competition Fee Deposit (all teams)

- \$100 per participant competition deposit must be received on or before **March 12, 2021**.

Submit Additional Nationals Paperwork on or before March 12, 2021

- **Release and Waiver Forms** – send in complete, original Release and Waiver forms for all participants and for each coach. Do not send in release forms for parents attending the event. It is suggested, but not required, that release forms are sent a traceable way (e.g. Fed Ex, UPS, etc.) so that you can track the documents to ensure they have been received.
- **Registration Packet and Score Sheet Pick Up Information** – this information will be requested via email or use the following link to access the form [Dance Nationals Authorized Persons Form](#)
- **On Site Contact Information** – this information will be requested via email or use the following link to access the form [Dance Nationals On Site Contact Form](#)

Submit Changes or Cancellations on or before deadline below (if applicable)

- All changes and/or cancellations must be made through the Nationals Registration Portal on the USA Website. Changes/cancellations will not be accepted over the phone or via email. **Please do not submit multiple change requests for the same change. Once a change has been processed you will receive an updated invoice showing the change.**
- **March 1, 2021** – Roster/Division/Soloist Name Changes. No refunds for participant/team cancellations after this date and full competition fees will still be due. **There are no division or soloist name changes after March 1, 2021.**



Submit Balance Due on or before March 26, 2021

Prepare for USA Dance Nationals On-Site Registration

- Onsite registration is available starting at **9:00 AM** on **Thursday, April 8, 2021**. Please watch for an email with detailed registration information prior to the event.
- To speed up the registration process, please make sure all registrations forms have been submitted to the USA Office per the directions above. **Please do not bring forms to the event except for the Proof of Music Licensing.**
- Ensure that your account does not have a balance due. Payment in full for all registrations is due on or before **March 26, 2021**. **Please do not bring payment to the event.**
- **Proof of Music Licensing** – bring proof of music licensing to the event registration.