

## **UCE Terms & Conditions for Camps and Clinics**

***Clinics includes Spirit Days and other one-day events***

### **Fees**

Overnight fees include daily instruction, awards, housing and meals (as indicated for each camp). Instruction Only, Home and Day Camp, and Clinic fees include daily instruction and awards (unless otherwise noted).

### **Adult Supervision**

An adult at least 21 years of age is required to attend camp in its entirety with each team, unless a more stringent policy is noted for the specific camp/clinic. For overnight camps, the adult is required to stay overnight. Some camps/clinics conducted for individuals are exempt from this requirement, and is noted in the specific camp/clinic details.

### **Payment Policies**

Unless otherwise noted, the deposit and full payment due dates are as follows:

	<b>Deposit Amount</b>	<b>Deposit Due</b>	<b>Full Payment Due</b>
<b>Overnight Camps</b>	\$100 per person	60 days prior to camp start	45 days prior to camp start
<b>Day/Home Camps</b>	\$50 per person	60 days prior to camp start	45 days prior to camp start
<b>Clinics</b>	50% of fee	At time of registration	14 days prior to clinic start

Registrations are not confirmed until the deposit or signed school purchase order is received. **If your deposit or full payment is not received by their respective due dates, UCE reserves the right to cancel your registration.** Reinstated registrations are accepted on a space-available basis. Deposits are non-refundable and non-transferable.

If you are unable to pay in full by the due date, we must receive a school purchase order or letter of authorization (LOA) on official school/organization letterhead. Either form must be signed by someone authorized on behalf of the school/organization to do so. If you submit an LOA, the balance is due 2 weeks prior to the camp start date. If you submit a Purchase Order, the balance is due no later than 30 days after camp. Balances not paid within 90 days after camp will be turned over to a collection agency. Payments are not accepted at camp.

For Home Camps staff will not be assigned nor will supplies be shipped for camps not paid in full. If setting up a camp 30 days prior to the start date, full payment is required at the time the registration is confirmed.

Virtual camps must be paid in full and all waivers signed electronically no later than 7 days prior to the start date. Your virtual camp will be canceled 7 days prior if payment and waivers are not received.

### **Form of Payment**

You may pay online by credit card (Visa or MasterCard) or mail your check or money order to the UCE office. **Personal, individual, booster club, temporary or gym checks are not accepted.** If mailing your payment, please include a copy of your invoice to ensure proper credit to your account.

### **Cancellation/Enrollment Change Fees and Refunds**

Unless otherwise noted for a specific location, fees retained for enrollment changes (reductions) and/or cancellations received prior to the camp start date are indicated below. For Home Camps (except virtual) changes made within 14 days of the camp start date that cause any change to instructional staff, travel or camp dates will result in a minimum \$100 change fee. The fee assessed will be based on any incremental expenses incurred. In addition, instructional staff adjustments are

based on availability and cannot be guaranteed.

<b>Overnight Camps</b>	<b>Between 60-31 Days</b>	<b>Between 30-0 Days</b>
	\$100 per person	Full Tuition
<b>Day/Home Camps</b>	<b>Between 30-15 Days</b>	<b>Between 14-0 Days</b>
	\$50 per person	Full Tuition
<b>Clinics</b>	<b>After Registration</b>	
	\$10 per person	

Camps/clinics that require pre-ordered items (i.e. tickets, t-shirts, etc.) will result in full forfeiture of monies paid if cancelled within 14 days of the camp/clinic start date.

Refunds on accounts with a credit balance will be issued in the same form of the original payment method and after the camp/clinic is over.

### **Conduct**

Anyone attending camp must abide by all rules and codes of conduct imposed by Varsity Spirit and the venue.

### **Release and Waiver Forms**

In order to participate, every attendee must complete a Release and Waiver Form. This form is required for all minor and adult athletes, coaches and chaperones. For those under the age of majority in your state, the form must be signed by a parent or guardian.

### **Special Compliance Requirements**

Certain locations may require a specific adult to minor ratio and/or compliance-related clearances pertaining to the protection of minors. Locations that have specific requirements will have additional information online at [varsity.com/MyCampRegistrations](https://varsity.com/MyCampRegistrations).

### **Facility Fees for Home Camps**

All fees associated with the use of the school facility are the responsibility of the school/squad/team.

### **USA Cheer Membership**

All adults (coaches and other team personnel) that actively work with and/or supervise the team that attend an Overnight Camp must have a USA Cheer Cheer Coach, Dance Coach or Professional Membership. It is highly encouraged that all coaches have one of these memberships, regardless of whether they are attending an Overnight Camp or not. Visit <https://www.usacheer.org/usa-cheer-membership-for-varsity-spirit> for details.

### **Contact Us**

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