



REVIEW PROCESS

UCA RESERVES THE RIGHT TO BE THE ARBITRATOR AND INTERPRETER OF ALL RULES COVERED IN THIS DOCUMENT

- ✓ I understand that any discussion with an official, must maintain proper professional conduct. Failing to do so will result in an UNSPORTSMANLIKE CONDUCT DEDUCTION OF 1.0, as well as forfeit our right, as a program, to have any scores reviewed through the Review Process.
 - ✓ Following review, all rulings are final.
 - ✓ I understand that other teams cannot be discussed or reviewed.
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1 Day Event

**In person conversation may not be available at every 1-day event. A method to review any deductions/legalities will be provided prior to the division awards session should a coach inform an event official of a concern through the process below.*

**Any legality questions should be submitted through [UCA Legality Inquiry Form](#) 2 WEEKS PRIOR to attending the National Championship Event. Please see the UCA School Rule Book for details on how to submit your video for review.*

Deduction/Legality Review

- Deduction and Legality sheets will be distributed approximately 10 minutes following the teams' performance.
- The deduction/legality sheets will be time stamped.
- Coaches will have 15 min from the time deduction/legality sheets are time stamped and available to resolve any questions.
- Review Process
 - Official Coach will submit a Deduction/Legality Review Form
 - Routine will be reviewed in its entirety. Please be sure to review your routine prior to requesting your review.
 - A response will be provided to the official coach either in writing or verbally prior to awards.
- Any additional Legality clarifications can be submitted through [UCA Legality Inquiry Form](#).

Scoring Reviews

- Score sheets will be available following awards.
- All **Scoring** review requests by the official coach should be emailed to UCAScoring@varsity.com no later than the following Monday at 5pm CST.

**Email UCAScoring@varsity.com for any additional questions/concerns for an upcoming UCA event.*



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National Event

**Any legality questions should be submitted through [UCA Legality Inquiry Form](#) 2 WEEKS PRIOR to attending the National Championship Event. Please see the UCA School Rule Book for details on how to submit your video for review.*

Deduction/Legality Distribution Information

- Deduction packets will be distributed approximately 15 minutes following the team's performance.
- The deduction/legality sheets will be time stamped.
- The Official Coach will have 15 minutes from the time their deduction/legality sheets are time stamped and available to resolve any questions, unless noted differently at the event.

Deduction/Legality Review Process

- The Official Coach will submit a Deduction/Legality Review Form. A form with the QR code will be available at the Score Review check-in table and information booths throughout the venues.
- Please be sure to review your routine prior to requesting your review.
- A response will be provided to the official coach either verbally or in writing before the next round of competition or prior to the awards. All responses will be tracked, and time stamped.
- Please see staff at the Score Review table if you need assistance.

Score Sheet Packet Information

- Score Sheet Packets will be distributed after the announcement for advancements or placements.
- The Official Coach will have 15 minutes from the time their deduction/legality sheets are time stamped and available to resolve any questions, unless noted differently at the event.

Score Sheet Review Process

- The Official Coach must submit a Score Review Form for questions regarding placement or scores. Please see staff at the Score Review table if you need assistance.
- A response will be provided to the official coach either verbally or in writing before the next round of competition or prior to the awards.
- Teams that do not advance or teams that have questions after final awards will need to allow up to two business days following the conclusion of the event for their submissions to be reviewed.
- Questions regarding another team and/or their performance will not be allowed.
- Not all routine review forms will be handled on site.

**Email UCAScoring@varsity.com any additional questions/concerns following the event.*