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Dear Coaches,

As we get closer to the UCA International All Star Championship, we would like to send you some detailed information. To make for an enjoyable experience and smooth check-in process, we ask that you take the time to read all of the information in this email carefully as it will be your responsibility to follow through with the process outlined below.

#### **ROSTER REQUIREMENTS**

All teams are required to complete a Roster through USASF by Wednesday 4/14 at 5:00pm EST and must check in with the USASF/IASF Staff in the Coaches Registration Tent. See Roster information below.

#### **COACHES CREDENTIALS**

UCA will be enforcing the requirements below for coaches.

#### **COACHES AND GYM OWNERS**

- Must be a registered COACH with UCA for the UCA International All Star Championship (IASC)
- Must be listed on the team roster.
- Must be a current USASF member.
- Must have an active Green Light determination and SafeSport Certified.

NOTE: Only those coaches and owners LISTED on the official team roster and registered as a coach for the IASC will be recognized as a coach at this event. Coaches who do not meet these requirements will not be allowed into any warm up room.

#### **COACH & OWNER IDENTIFICATION**

- All teams will need to provide a signed copy of the USASF Compliance Sheet & Program Summary Report at coaches check in.
  - Coaches and Owners will be given a wristband to designate their greenlight status.
  - The wristband must be worn for the duration of the event. Wristbands will not be shared or transferred for ANY REASON.
  - Transferring a wristband to another person that does not meet the USASF Coach Eligibility requirements will result in immediate action for the person or persons involved and the program they represent. Such action may include, but is not limited to, removal from the venue, disqualification of a team or multiple teams from the program they
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represent, and disciplinary action from the USASF for both the individuals and the program.

- All coaches will be required to show photo identification to receive a wristband at the USASF Table.
- During the event, there will be a check in table located in each warm up area to show coach lanyard AND wristband to gain entry into the warm up areas. We recommend that all coaches download the USASF Coach app to show their OFFICIAL USASF COACH ID CARD to avoid any problems. Random verification checks will take place during the event.

## **PERSONNEL IDENTIFICATION**

- The personnel list is for anyone that is a recognized junior coach OR an adult in a non-coaching role.
- Must be listed on the Personnel page in the organization profile and a copy must be turned in at the Coaches Table in the Registration Tent.
- Must appear on the Personnel Report AND have an active background check and SafeSport Certification.
- NOTE: Only TWO persons listed on the Personnel Roster per program with an active background check will be permitted in the warm-up room. See exception above. Special Athlete assistants will be allowed but must be designated on personnel list with unlimited number of wristbands.
- Personnel will be given a wristband to designate their status as approved personnel.
- The wristband must be worn for the duration of the event. Wristbands will not be shared or transferred for ANY REASON.
- Transferring a wristband to another person that does not meet the warm-up room requirements will result in immediate action for the person or persons involved and the program they represent. Such action may include, but is not limited to, removal from the venue, disqualification of a team or multiple teams from the organization, and disciplinary action from the USASF for both the individuals and program.
- During the event, there will be a check in table located in each rehearsal area to show coach lanyard and wristband. Random verification checks will take place during the event.

## **ROSTER VERIFICATION TIMES**

Wednesday, April 14th	9am - 9pm
Thursday, April 15th	8am – 10pm
Friday, April 16th	8am – 10pm

If you are not able to pick up your coaches bands during your schedule coaches check-in, you will be able to pick up at the Arena Saturday morning from 7:30am – 12:00pm.

See you soon in Orlando!