



CHEER

COACHES

TRYOUTS

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All of the details of running a cheerleading tryout can be a little overwhelming, but not if you have an itemized checklist of what you will need to be prepared for the big day. Here's a sample checklist with links to more information to get you organized and ready for your tryout!

SUGGESTED DATE	YOUR DATE	THINGS TO DO	DONE
6 WEEKS PRIOR		HAVE ADMINISTRATION APPROVE TRYOUT PROCESS, JUDGING FORMS, ETC. DIFFERENT TRYOUT FORMATS.	
6 WEEKS PRIOR		SELECT TRYOUT DATE.	
6 WEEKS PRIOR		RESERVE THE GYM FOR CLINICS AND TRYOUTS (THIS MAY AFFECT YOUR DATE).	
6 WEEKS PRIOR		CONTACT VARSITY SPIRIT AT 800-238-0286 OR YOUR STATE DIRECTOR FOR JUDGES.	
6 WEEKS PRIOR		CONTACT YOUR VARSITY OR CDT SALES REPRESENTATIVE AT 800-533-8022 TO SET UP A SIZING APPOINTMENT. FIND YOUR VARSITY REP!	
4 WEEKS PRIOR		SUBMIT MORNING ANNOUNCEMENTS.	
4 WEEKS PRIOR		POST HALL ANNOUNCEMENTS.	
4 WEEKS PRIOR		CONFIRM JUDGES.	
4 WEEKS PRIOR		CONFIRM FACULTY HELP (TABULATORS, ETC.).	
5 WEEKS PRIOR		MAKE COPIES OF APPLICATIONS, CONSTITUTION, AND OTHER FORMS NEEDED TO APPLY. TIPS ON WRITING YOUR SQUAD'S CONSTITUTION.	
4 WEEKS PRIOR		SEND INFORMATION SHEETS AND DIRECTIONS TO JUDGES.	
2 WEEKS PRIOR		GET TRYOUT MATERIAL TOGETHER. ASK YOUR OUTGOING SENIOR CLASS CHEERLEADERS TO MAKE UP MATERIAL OR LEARN THE CHEERS AND DANCE ON THE TRYOUT DVD.	
2-3 WEEKS PRIOR		REQUEST JUDGES' CHECKS (AT SOME SCHOOLS, THIS CAN ONLY BE DONE AFTER THE TRYOUT).	
1 WEEK PRIOR		SCHEDULE A PRE-TRYOUT MEETING TO TALK ABOUT THE UPCOMING SEASON SO BOTH POTENTIAL CANDIDATES AND THEIR PARENTS WILL KNOW WHAT THEY ARE GETTING	

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		INTO BEFORE THEY TRYOUT. JOIN A DISCUSSION ABOUT WHAT TO COVER AT THE MEETING.	
DAY BEFORE CLINIC		REVIEW TRYOUT MATERIAL WITH YOUR GRADUATING CHEERLEADERS.	
3 DAYS PRIOR		PRE-TRYOUT CLINIC.	
2 DAYS PRIOR		MAKE COPIES OF JUDGING FORMS.	
2 DAYS PRIOR		MAKE NUMBERS FOR CANDIDATES.	
1 DAY PRIOR		CALL OR EMAIL JUDGES TO REMIND THEM OF THE TRYOUT (YES, THEY SHOULD REMEMBER, BUT THE SUCCESS OF THE TRYOUT IS ULTIMATELY YOUR RESPONSIBILITY!)	
DAY OF		CONFIRM THAT THE GYM IS OPEN AND THE LIGHTS ARE ON WITH SCHOOL CUSTODIAN.	
1 HOUR PRIOR		SET UP THE JUDGES' TABLE.	
DAY OF		POST/ANNOUNCE CANDIDATES.	